



LT Elementary Substitute Job Posting

Posting Dates: April 4, 2025 (open until filled)
Rolling interviews starting April 22, 2025
Location: 1650 Brush College Rd. NW Salem, Oregon

Job Title: Long-term Substitute Elementary Teacher

Job Dates: August 25, 2025 - November 2025

Contact Name: Faith Gerber at (503) 361-8779 or employment@salemrcs.org

Address: 1650 Brush College Rd. NW, Salem, OR 97304

Web Site: www.salemrcs.org/partner-with-us

Education or Degree Required: BS or BA; must hold a valid Oregon teaching license

Monthly FTE Salary: \$3,760 - \$3,806 per month

Benefits:

- Paid sick leave
- Paid personal days
- Tuition discounts

Application Materials Needed:

- Cover Letter
- Completed application form (see web site above)
- Resume
- 3 Professional References
- Pastoral / Church Reference

Overview:

Riviera Christian School (RCS) is looking for elementary teachers who combine academic excellence with a Christ-centered worldview to provide students with a safe, engaging and godly environment in which to grow and learn. These teachers will partner with parents and other RCS staff to provide students with physical, academic, and spiritual support and guidance. Together, we will empower our students to be successful in school and provide them with a strong foundation for future growth. Classroom experience is preferred, but not required.

Responsibilities and qualifications include but are not limited to:

Christian Discipleship

- Be a born-again Christian who has received Jesus Christ as his/her personal Savior.
- Live as a Christian role model in attitude, speech and action.
- Be in agreement with the school's Statement of Faith and Christian philosophy of education.
- Relate to students and colleagues in a manner consistent with godly principles.
- Model effective, open communication by using clear, consistent language that reflects integrity and truth.

Academic Responsibilities

- Attend professional development opportunities provided by RCS administration.
- Take personal initiative for professional growth by regularly engaging with other professionals including your colleagues.
- Integrate Biblical principles and the Christian philosophy of education throughout the curriculum and activities.
- Implement curriculum in ways that engage students and promote critical thinking
- Provide a wide scope of instruction to reach the whole child: spiritual, mental, physical, social and emotional.
- Use formative and summative assessments to inform classroom instruction.

General Responsibilities

- Cooperate with the School Board and administration in implementing all policies and procedures governing the operation of the school.
- Work collaboratively with other teachers and staff members.
- Maintain a clean, attractive and well-organized classroom.
- Represent the school in a favorable and professional manner to the school's staff, families and the general public.
- Attend and participate in scheduled events, meetings, devotionals and staff meetings.
- Maintain current lesson plans, student progress reports and report cards.
- Use online student information system (Praxi) and online curricular resources for Math and Literacy instruction
- Communicate with parents through Praxi and other established avenues
- Provide parents with regular updates of class and student activities, expectations and/or needs.

For details, [see the RCS Elementary Teacher Job Description.](#)