

West Hills Community Church (WHCC)  
Parent Teacher Club for Riviera Christian School  
February 13<sup>th</sup>, 2024  
6:30pm

Attendees: Stephanie O'Neil, Keltis Hall, Lynn Kittelson, Kayla Lawrence, Lupe Rivera, Ana Rivera, Christine Dunham, Candice Bartlett, Kirsten Smith, Caleb Smith, Faith Gerber, Chrissy Huntley, Jon Huntley, Nicole Christensen, Jen Reimers, Crystal Cady

Meeting called to order: 6:36pm

Opening Prayer: Faith Gerber

Introductions took place around the table. Crystal read the minutes from the January meeting. Jen moved to approve, Chrissy seconded, all were in favor. From the minutes, Kayla asked what the \$22 on postcards was for. Jen noted it was a classroom expense for a project.

Treasurer's Report: Beginning balance as of 1/9/24 was \$10,962.52. A deposit of \$59 was made for the Val-o-Gram proceeds. Expenses paid were \$25 for childcare, \$10.99 for cardstock, \$82.78 for staff Christmas party and \$48.98 for the banquet backdrop. One check for \$32.48 for the jogathon is still outstanding. Ending balance as of 2/13/24 is \$10,853.77.

Principal's Report:

- Working with Nicole on the website to get more updated. Looking at proposals from website providers.
- The school fair went well. Looking at options to partner with schools and looking at the needs from home school parents. Do not know yet if we received any enrollments or tours from it. Doing lots of tours right now, mostly preschool.
- Faith asked if anyone knows anyone who paints and can come paint the walls in the old Pre4 classroom. Prep and spackle will be done. Caleb volunteered to help and will coordinate with Faith.

Fundraisers & Old Business:

- OMSI assembly is set for the school prize for the jogathon.
- Papa Murphy's earned \$140.95. Lower than last year but we did have to reschedule so that may have affected it.
- Bottledrop balance is \$106.59. Reminded folks that anyone can take bags in using the blue bags from the school with our sticker. Bags are located under the check in computer. Crystal will ask Josh to grab filled bags at school next time he goes to the Bottle Drop.
- Classroom Parent Program – Jen asked if Jade had been notified. Faith had not had a chance to get with her yet but will do so on Wednesday.

- Reading Week is March 4<sup>th</sup> to 8<sup>th</sup>. Monday is Dr. Suess Day. Jen asked if anyone had any ideas on fun things to do. Handing out goldfish and dressing up were brought up. Tues/Thurs Wilson the Reading Dog will join. Jen asked Faith to confirm the time and Faith noted afternoon is preferred. Still missing Wed and Fri activities. Crystal brought back up the first graders sharing their Flat Stanley's. Faith will check with Miss Costello and get someone to coordinate. Wacky Wednesday was decided for the other day and kids can dress silly. Jen asked if we could email out a little info a week ahead of time. Kayla will send the emails. Lynn Kittelson volunteered to read Dr. Suess One Fish, Two fish and hand out goldfish to the classes on Monday. Crystal has a Dr. Suess hat that she will loan Lynn. Faith will confirm times for all the activities at the teachers meeting on Thursday. For treats discussion was had to plan for 10 gluten free and rest non. Jen moved to approve \$50 for reading week, Crystal seconded, all were in favor. Nicole will take the lead on Dr. Suess treats.

#### Banquet Business:

- Next meeting is 530pm at the Huntley's.
- Jen is hoping to get teacher date descriptions from them soon. Faith said they are working on it. She will follow up. Jen noted she needs it by February 20<sup>th</sup>.
- Have not heard from Domino's for donations and childcare dinner. Jen will reach out to Kim in the cafeteria and see if she can help reach them.
- Faith has given the board names for the families they can look to in order to secure testimonials. Has not heard back yet.
- On fourth grade helping that night, Jen asked if they could be there as we feel we need more help beyond the 5<sup>th</sup> graders for the evening to run smoothly. Faith noted if that is the case, we need another parent or teacher to be with them as there are a couple of the students who need extra supervision. Faith and Kayla will look at it again.
- Mrs. O'Neil asked if they remembered the dessert dash. Faith noted in the past she heard some disasters about it. Mrs. O'Neil noted it was fun and discussion was had to look at donations from businesses and see about next year.

#### New Business:

- Speech meet dues. Is \$15/student and there are 17 going, so \$255. If PTC wanted to cover it we could use leftover money from jogathon expenses. Jen moved to approve \$255 for the speech meet. Nicole and Lynn seconded; all were in favor.
- Spring fundraiser was brought up. Butter braids were discussed, and group elected to go with butter braids for ease and that we haven't done a food fundraiser this year. Will try to alternate flowers and food each spring.

No requests or roundtable. Coffee card was drawn, Candice Barlett was the winner. The meeting was adjourned at 733pm.